

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING AGENDA
JULY 16 , 2025

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

1. MEETING CALLED TO ORDER AT 5:00 P.M.

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

2. ATTENDANCE ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPLICATIONS:

5. CONSENT AGENDA:

All matters listed on the Consent Agenda are considered to be routine and will be enacted by motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

RESOLUTION #2025-39	Appointment of Alex Gardinsky as Senior Crew Chief (TABLED)
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6. APPROVAL OF MINUTES

Meeting Minutes of June 19, 2025
Closed Session Meeting Minutes of June 19, 2025

7. TREASURER'S REPORT / PAYMENT OF BILLS

8. CITIZENS' PRIVILEGE

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9. ADJOURN INTO CLOSED SESSION by motion, if needed
10. ADJOURNMENT

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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION AGENDA
JULY 16, 2025

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
 - a) **Attorney**
 - b) **Engineer**
6. **RTMUA REPORTS:**
 - a) **ADMINISTRATIVE REPORT**
 - b) **OPERATIONS REPORT**
 1. **Chief Operator's Report**
 - i) **Overtime Recap**
 - ii) **Septage / Greywater Recap**
 - iii) **Monthly Flows**
 2. **Laboratory Summary**
 3. **Maintenance Summary**
 - b) **COMMISSIONERS' COMMENTS**

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7. DISCUSSION:

- a) **2nd Quarter 2025 Capacity Evaluation**
- b) **Municipal Excess Liability Joint Insurance Fund (“MEL”) Required Changes to Personnel Policies and Procedures Manual & Employee Handbook**
- c) **Administrative Job Descriptions**

8. ADJOURN INTO CLOSED SESSION by motion, if needed.

9. ADJOURNMENT

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